



## **MINUTES**

CUYAHOGA COUNTY HUMAN RESOURCES, APPOINTMENTS & EQUITY  
COMMITTEE MEETING  
TUESDAY, MAY 16, 2023  
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS  
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4<sup>TH</sup> FLOOR  
10:00 AM

### 1. CALL TO ORDER

**Chairwoman Turner called the meeting to order at 10:10 a.m.**

### 2. ROLL CALL

**Ms. Turner asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Turner, Gallagher, Miller, Conwell and Sweeney were in attendance and a quorum was determined.**

### 3. PUBLIC COMMENT

**There were no public comments given.**

### 4. APPROVAL OF MINUTES FROM THE APRIL 18, 2023 MEETING

**A motion was made by Mr. Sweeney, seconded by Mr. Miller and approved by unanimous vote to approve the minutes from the April 18, 2023 meeting.**

### 5. MATTERS REFERRED TO COMMITTEE

- a) R2023-0118: A Resolution confirming the County Executive's reappointment of Keith J. Libman to serve on the Cuyahoga County Audit Committee for the term 1/1/2023 – 12/31/2026, and declaring the necessity that this Resolution become immediately effective.

**Ms. Zoe Toscos, Special Projects Manager for the Executive's Office; and Ms. Monica Houston, Director of Internal Audit, addressed the Committee regarding Resolution No. R2023-0118. Discussion ensued.**

**Committee members asked questions of Ms. Toscos and Ms. Houston pertaining to the item, which they answered accordingly.**

**Mr. Keith J. Libman addressed the Committee regarding his nomination to serve on the Cuyahoga County Audit Committee. Discussion ensued.**

**Committee members asked questions of Mr. Libman pertaining to his experience, expertise and qualifications, which he answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2023-0118 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- b) R2023-0119: A Resolution confirming the County Executive's appointment of Meltrice Sharp to serve on the Cuyahoga County Audit Committee for an unexpired term ending 12/31/2025, and declaring the necessity that this Resolution become immediately effective.

**Ms. Toscos addressed the Committee regarding Resolution No. R2023-0119. Discussion ensued.**

**Committee members asked questions of Ms. Toscos pertaining to the item, which she answered accordingly.**

**Ms. Meltrice Sharp addressed the Committee regarding her nomination to serve on the Cuyahoga County Audit Committee. Discussion ensued.**

**Committee members asked questions of Ms. Sharp pertaining to her experience, expertise and qualifications, which she answered accordingly.**

**On a motion by Ms. Conwell with a second by Mr. Miller, Resolution No. R2023-0119 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for passage under second reading suspension of the rules.**

- c) R2023-0130: A Resolution adopting various changes to the Cuyahoga County Non-Bargaining Classification Plan; and declaring the necessity that this Resolution become immediately effective.

**Mr. Albert Bouchahine, Manager of Classification and Compensation for the Personnel Review Commission, addressed the Committee regarding Resolution No. R2023-0130. Discussion ensued.**

**Committee members asked questions of Mr. Bouchahine pertaining to the item, which he answered accordingly.**

**On a motion by Mr. Miller with a second by Ms. Conwell, Resolution No. R2023-0130 was considered and approved by unanimous vote to be referred to the full Council agenda with a recommendation for second reading.**

- d) R2023-0133: A Resolution confirming the County Executive's reappointment of Debra Rex to serve on the Division of Children and Family Services (DCFS) Advisory Board for the term 3/1/2023 – 2/28/2027, and declaring the necessity that this Resolution become immediately effective.

**There was no legislative action taken on Resolution No. R2023-0133, as Ms. Debra Rex was unable to attend the meeting to provide testimony.**

- e) O2023-0011: An Ordinance providing for modifications to and adoption of Section 11.01 of the Cuyahoga County Employee Handbook; and declaring the necessity that this Ordinance become immediately effective.

**There was no legislative action taken on Ordinance No. O2023-0011.**

## 6. MISCELLANEOUS BUSINESS

**There was no miscellaneous business.**

## 7. ADJOURNMENT

**Chairwoman Turner adjourned the meeting at 10:45 a.m., without objection.**