



AGENDA
CUYAHOGA COUNTY COMMUNITY DEVELOPMENT
COMMITTEE MEETING
MONDAY, NOVEMBER 18, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

Committee Members:

Cheryl L. Stephens, Chair – District 10
Pernel Jones Jr., Vice Chair – District 8
Sunny M. Simon - District 11
Michael J. Gallagher - District 5
Patrick Kelly - District 1

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. PUBLIC COMMENT**
- 4. APPROVAL OF MINUTES FROM THE OCTOBER 28, 2024 MEETING** [See Page 3]
- 5. MATTERS REFERRED TO COMMITTEE**
 - a) R2024-0376: A Resolution authorizing a contract with CHN Housing Partners in the amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for a period of two (2) years, authorizing the County Executive to execute Contract No. 4915 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective. [See Page 7]

- b) R2024-0395: A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective. [See Page 16]

6. MISCELLANEOUS BUSINESS

7. ADJOURNMENT

**Complimentary parking for the public is available in the attached garage at 900 Prospect. A skywalk extends from the garage to provide additional entry to the Council Chambers from the 5th floor parking level of the garage. Please see the Clerk to obtain a complimentary parking pass.*

***Council Chambers is equipped with a hearing assistance system. If needed, please see the Clerk to obtain a receiver.*



MINUTES

CUYAHOGA COUNTY COMMUNITY DEVELOPMENT
COMMITTEE MEETING
MONDAY, OCTOBER 28, 2024
CUYAHOGA COUNTY ADMINISTRATIVE HEADQUARTERS
C. ELLEN CONNALLY COUNCIL CHAMBERS – 4TH FLOOR
10:00 AM

1. CALL TO ORDER

Chairwoman Stephens called the meeting to order at 10:15 a.m.

2. ROLL CALL

Ms. Stephens asked Assistant Deputy Clerk Georgakopoulos to call the roll. Committee members Stephens, Jones, Gallagher and Kelly were in attendance and a quorum was determined. Committee member Simon arrived after the roll call was taken. Councilmembers Miller and Turner were also in attendance.

3. PUBLIC COMMENT

There were no public comments given.

4. APPROVAL OF MINUTES FROM THE OCTOBER 7, 2024 MEETING

A motion was made by Mr. Jones, seconded by Mr. Kelly, and approved by unanimous vote to approve the minutes from the October 7, 2024 meeting.

5. MATTERS REFERRED TO COMMITTEE

- a) R2024-0354: A Resolution awarding a total sum, not to exceed \$36,293.06, to the City of Garfield Heights for the St. John Lutheran Church Gym Flooring Project from the District 8 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.

The Honorable Matt Burke, Mayor of the City of Garfield Heights, addressed the Committee regarding Resolution No. R2024-0354. Discussion ensued.

Committee members and Councilmembers asked questions of the Honorable Mayor Burke pertaining to the item, which he answered accordingly.

On a motion by Mr. Jones with a second by Mr. Kelly, Resolution No. R2024-0354 was considered and approved by unanimous vote to be referred to the full Council agenda for second reading.

Ms. Stephens, Ms. Turner and Mr. Miller requested to have their names added as co-sponsors to the legislation.

b) R2024-0375: A Resolution amending Resolution No. R2022-0244 dated 9/13/2022, which authorized Affordable Housing Loans to various organizations in the total amount not-to-exceed \$4,550,000.00 for the Affordable Housing Gap Financing Program by (i) removing the Frontline Development Group, LLC loan in its entirety, (ii) amending the funding to reflect the removal of Frontline Development Group LLC, (iii) replacing the Director of Development with the Director of Housing and Community Development in Section 2, and (iv) extending the sunset provision contained in Section 3 to 12/31/2025; and declaring the necessity that this Resolution become immediately effective:

- 1) Frontline Development Group, LLC in the amount not-to-exceed \$600,000.00 for the construction of (240) workforce-based, affordable housing units for The Allen Estates Project.
- 2) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (2) existing building and the creation of (6) new, affordable housing units located on Madison Avenue and Lorain Avenue in the City of Cleveland.
- 3) Lutheran Metropolitan Ministry in the amount not-to-exceed \$200,000.00 for construction of (4) new, affordable, energy-efficient, permanent housing units for people experiencing homelessness in the City of Cleveland.

- 4) Northwest Neighborhoods CDC in the amount not-to-exceed \$450,000.00 for the creation of (51) affordable rental housing units for seniors for The Karam Senior Living Project.
- 5) 2804 Moreland, LLC in the amount not-to-exceed \$450,000.00 for rehabilitation of a vacant residential building, located at 2804 South Moreland Boulevard, City of Cleveland, to create 23 units of affordable housing.
- 6) CHN Housing Partners in the amount not-to-exceed \$450,000.00 for the construction of (40) affordable housing units for low to moderate-income persons, with an emphasis on single parents seeking higher education.
- 7) Cuyahoga Land Bank in the amount not-to-exceed \$1,500,000.00 to provide matching grants for housing and rehabilitation; and matching grants for the construction of (5) new homes in the City of East Cleveland.
- 8) Emerald Development and Economic Network, Inc. in the amount not-to-exceed \$450,000.00 for the redevelopment and rehabilitation of (1) existing building and the creation of new affordable housing units for EDEN Expansion Phase II Project.

Ms. Sara Parks Jackson, Director of the Department of Housing and Community Development, addressed the Committee regarding Resolution No. R2024-0375. Discussion ensued.

Committee members and Councilmembers asked questions of Ms. Parks Jackson pertaining to the item, which she answered accordingly.

On a motion by Ms. Stephens with a second by Mr. Jones, Resolution No. R2024-0375 was considered and approved by unanimous vote to be referred to the full Council agenda for passage under second reading suspension of the rules.

- c) R2024-0376: A Resolution authorizing a contract with CHN Housing Partners in the amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and

displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for a period of two (2) years, authorizing the County Executive to execute Contract No. 4915 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.

Mr. Brad Cromes, County Treasurer; Ms. Nina Holzer, Director of Financial Mobility and Ms. Laura Boustani, Vice President, External Affairs for CHN Housing Partners, addressed the Committee regarding Resolution No. R2024-0376. Discussion ensued.

Committee members and Councilmembers asked questions of Mr. Cromes, Ms. Holzer and Ms. Boustani pertaining to the item, which they answered accordingly.

There was no legislative action taken on Resolution No. R2024-0376.

6. MISCELLANEOUS BUSINESS

There was no miscellaneous business.

7. ADJOURNMENT

With no further business to discuss, Chairwoman Stephens adjourned the meeting at 11:49 a.m., without objection.

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0376

Sponsored by: County Executive Ronayne/Fiscal Department	A Resolution authorizing a contract with CHN Housing Partners in an amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for a period of two (2) years, authorizing the County Executive to execute Contract No. 4915 and all other documents consistent with said award and this Resolution; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, the County Executive/Fiscal Department recommends entering into a contract with CHN Housing Partners in the amount not-to-exceed \$5,000,000.00 for housing counseling and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for the period of two (2) years; and

WHEREAS, the primary goal of this project is to provide emergency assistance to vulnerable seniors experiencing tax delinquency to stay in their home; and

WHEREAS, this project is funded 100% Delinquent Tax and Assessment Collection Fund; and

WHEREAS, it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby authorizes entering into a contract with CHN Housing Partners in an amount not-to-exceed \$5,000,000.00 for housing, counseling, and program administration services of the Cuyahoga Property Tax Assistance Program to prevent tax foreclosure and displacement of homeowners facing financial hardship through provisions of direct taxpayer assistance, effective upon contract signatures of all parties, for the period of two (2) years.

SECTION 2. That the County Executive is authorized to execute Contract No. 4915 and all other documents consistent with said award and this Resolution. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 3. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health and safety in the County; and any additional reasons set forth in the preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 4. It is found and determined that all formal actions of this Council relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President Date

County Executive Date

Clerk of Council Date

First Reading/Referred to Committee: October 22, 2024
Committee(s) Assigned: Community Development

Journal _____
_____, 20__

PURCHASE-RELATED TRANSACTIONS

Title	Fiscal Department / CHN Housing Partners / Contract / 2-year contract for tax assistance program administration and direct assistance conduit payments
Department or Agency Name	Fiscal Department
Requested Action	☒ Contract ☐ Agreement ☐ Lease ☐ Amendment ☐ Revenue Generating ☐ Purchase Order ☐ Other (please specify):

Original (O)/ Amendment (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.
O	4915	CHN Housing Partners	Effective Upon Signature – 2 years from effective date	\$5,000,000.00	Pending	Pending

Service/Item Description (include quantity if applicable).

The Treasurer's Office is requesting approval of a 2-year contract with CHN Housing Partners for the anticipated total cost not-to-exceed \$5,000,000.00. This tax assistance program is a new service for seniors in Cuyahoga County. During the Term of this Contract, CHN shall provide services to prevent displacement and tax foreclosure on homeowners facing financial hardship through provisions of direct taxpayer assistance cash payments for delinquent and late property taxes, and housing counseling services to the County. Of the total \$5,000,000.00 amount, a cost of \$2,500,000.00 in year 1 shall not be exceeded, and a cost of \$2,500,000.00 in year 2 shall not be exceeded. In year 1 of the Term, an amount not to exceed \$500,000.00 is for housing counseling and project administration, and an amount of at least \$2,000,000.00 is for direct taxpayer assistance conduit payments to assist taxpayers with delinquent and late property taxes. In the event that the costs of housing counseling and project administration in year 1 are less than \$500,000.00, those remaining housing counseling and project administration funds may be used for direct taxpayer assistance conduit payments so long as the total cost of year 1 does not exceed \$2,500,000.00. In year 2 of the Term, an amount not to exceed \$500,000.00 is for housing counseling and project administration, and an amount of at least \$2,000,000.00 is for direct taxpayer assistance conduit payments to assist taxpayers with delinquent and late property taxes. In the event that the costs of housing counseling and project administration in year 2 are less than \$500,000.00, those remaining housing counseling and project administration funds may be used for direct taxpayer assistance conduit payments so long as the total cost of year 2 does not exceed \$2,500,000.00.

Indicate whether: ☒ **New service/purchase** ☐ **Existing service/purchase** ☐ **Replacement for an existing service/purchase** (provide details in Service/Item Description section above)

For purchases of furniture, computers, vehicles: ☐ **Additional** ☐ **Replacement**
Age of items being replaced: **How will replaced items be disposed of?**

Project Goals, Outcomes or Purpose (list 3):

- to help vulnerable seniors experiencing tax delinquency to stay in their homes
- to provide emergency assistance for the same
- to provide housing counseling services that will enable seniors to make stable housing-related financial decisions going forward.

In the boxes below, list Vendor/Contractor, etc. Name, Street Address, City, State and Zip Code. Beside each vendor/contractor, etc. provide owner, executive director, other (specify)

Vendor Name and address:	Owner, executive director, other (specify):
CHN Housing Partners 2999 Payne Ave. Ste. 134 Cleveland, OH 44114	Nina Holzer, Director of Financial Mobility
Vendor Council District:	Project Council District:
If applicable provide the full address or list the municipality(ies) impacted by the project.	

COMPETITIVE PROCUREMENT	NON-COMPETITIVE PROCUREMENT
RQ# _____ (Insert RQ# for formal/informal items, as applicable) ☐ RFB ☐ RFP ☐ RFQ ☐ Informal ☐ Formal Closing Date:	Provide a short summary for not using competitive bid process. The Taxpayer Assistance Program is based in large part on the Utilities Assistance Plus Program CHN Housing Partners managed from 2021-2023. CHN Housing Partners is uniquely situated to implement similar processes related to the Taxpayer Assistance Program. In addition, CHN Housing Partners provides in-house HUD certified housing counseling services. Housing counseling services are required for participation in the Taxpayer Assistance Program – and CHN Housing Partners’ status as a pre-certified provider and administrator of the logistical aspects of the program make them uniquely suited to managing the program in its entirety. *See Justification for additional information.
The total value of the solicitation:	☒ Exemption
Number of Solicitations (sent/received) /	☐ State Contract, list STS number and expiration date ☐ Government Coop (Joint Purchasing Program/GSA), list number and expiration date
Participation/Goals (%): () DBE () SBE () MBE () WBE. Were goals met by awarded vendor per DEI tab sheet review? ☐ Yes ☐ No, please explain.	☐ Sole Source ☐ Public Notice posted by Department of Purchasing. Enter # of additional responses received from posting ().

If no, has this gone to the Administrative Reconsideration Panel? If so, what was the outcome?	
Recommended Vendor was low bidder: ☐ Yes ☐ No, please explain:	☐ Government Purchase
	☐ Alternative Procurement Process
How did pricing compare among bids received?	☐ Contract Amendment - (list original procurement)
	☐ Other Procurement Method, please describe:

Is Purchase/Services technology related ☐ Yes ☒ No. If yes, complete section below:	
☐ Check if item on IT Standard List of approved purchase.	If item is not on IT Standard List state date of TAC approval:
Is the item ERP related? ☐ No ☐ Yes, answer the below questions.	
Are the purchases compatible with the new ERP system? ☐ Yes ☐ No, please explain.	

FUNDING SOURCE: Please provide the complete, proper name of each funding source (No acronyms). Include % for each funding source listed. 100% Delinquent Tax and Assessment Collection Fund
Is funding for this included in the approved budget? ☐ Yes ☒ No (if "no" please explain): The project was not funded in an OBM-approved budget for the current year. This is because the Taxpayer Assistance Program is a new initiative, conceived by the Fiscal Office as a response to anticipated substantial increased in assessed property values for tax year 2024 Pay 2025 (the first payments for which are due in February 2025).
List all Accounting Unit(s) upon which funds will be drawn and amounts if more than one accounting unit. FS251500
Payment Schedule: ☒ Invoiced ☐ Monthly ☐ Quarterly ☐ One-time ☐ Other (please explain):

Provide status of project.
Is contract/purchase late ☒ No ☐ Yes, In the fields below provide reason for late and timeline of late submission Reason:
Timeline

Project/Procurement Start Date (date your team started working on this item):	
Date documents were requested from vendor:	
Date of insurance approval from risk manager:	
Date Department of Law approved Contract:	
Detail any issues that arose during processing in Infor, such as the item being disapproved and requiring correction:	
If late, have services begun? ☐ No ☐ Yes (if yes, please explain)	
Have payments been made? ☐ No ☐ Yes (if yes, please explain)	

HISTORY (see instructions):						
Prior Original (O) and subsequent Amendments (A-#)	Contract No. (If PO, list PO#)	Vendor Name	Time Period	Amount	Date BOC/Council Approved	Approval No.

Department of Purchasing – Required Documents Checklist

Upload as “word” document in OnBase Document Management

Infor/Lawson RQ# (if applicable):	N/A
Infor/Lawson PO # Code (if applicable):	EXMT
CM Contract#	4915

Late Submittal Required:	Yes ☐	No ☒
Why is the contract being submitted late?		
What is being done to prevent this from reoccurring?		

TAC or CTO Required or Authorized IT Standard	Yes ☐	No ☒
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OTHER THAN FULL AND OPEN COMPETITION				
Exemptions (Contract)				
Reviewed by Purchasing				
			Department Initials	Purchasing
Briefing Memo			AGA	CQ
Justification Form			AGA	CQ
IG#	24-0047-REG 12/31/2028		AGA	CQ
Annual Non-Competitive Bid Contract Statement <i>(Not required if item was competitively bid. Form is also not required if going to BOC or Council for approval)</i>	Date:		N/A	NA
Debarment/Suspension Verified	Date:	10/01/2024	AGA	CQ
Auditor's Findings	Date:	10/01/2024	AGA	CQ
Vendor's Submission			N/A	CQ
Independent Contractor (I.C.) Form	Date:	05/31/2024	AGA	CQ
Cover - Master contracts only			N/A	NA
Contract Evaluation – if required provide most recent CM history on contract history table (see pg 2)			N/A	NA
TAC/CTO Approval or IT Standards (if required attach and identify relevant page #s or meeting approval number)			N/A	NA
Checklist Verification			AGA	CQ

Other documentation may be required depending upon your specific item

Glossary of Terms at: <https://intranet.cuyahoga.cc/policies-procedures/procurement-information>

Reviewed by Law	
	Department Initials
Agreement/Contract and Exhibits	AGA
Matrix Law Screen shot	AGA
COI	AGA
Workers' Compensation Insurance	AGA

Department of Purchasing – Required Documents Checklist

CONTRACT SPENDING PLAN

Time Period	Accounting Unit	Account Number	Activity Code	Account Category or Subaccount	Dollar Amount
Effective Upon Signature – 12/31/2024	FS251500	55130			\$60,000.00
1/1/2025 – 12/31/2025	FS251500	55130			2,500,000.00
1/1/2026 – 2 Years From Effective Date	FS251500	55130			2,440,000.00
			TOTAL		\$5,000,000.00

CONTRACT HISTORY (see Contract Evaluation, if applicable/ to be completed by Department)

CE/AG# (if applicable)					
Infor/Lawson PO# and PO Code (if applicable)					
Lawson RQ# (if applicable)					
CM Contract#					
	Original Amount	Amendment Amount (if applicable)	Original Time Period/Amended End Date	BOC/ Resolution Approval Date	BOC/ Resolution Approval #
Original Amount	\$				
Prior Amendment Amounts (list separately) (A-#)		\$			
		\$			
		\$			
Pending Amendment		\$			
Total Amendments		\$			
Total Contract Amount		\$			

PURCHASING USE ONLY

Prior Resolutions:	NA
CM#:	4915
Vendor Name:	CHN Housing Partners
Time Period:	Effective Upon Signature - 2 Years from Effective Date
Amount:	\$5,000,000.00
History/CE:	OK
EL:	OK
Purchasing Notes:	
Purchasing Agents Initials and date of approval	CQ 10/2/2024

County Council of Cuyahoga County, Ohio

Resolution No. R2024-0395

Sponsored by: Councilmember Conwell	A Resolution awarding a total sum, not to exceed \$100,000, to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program from the District 7 ARPA Community Grant Fund; and declaring the necessity that this Resolution become immediately effective.
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WHEREAS, Cuyahoga County received \$239,898,257 from the Federal Government through the American Rescue Plan Act (“ARPA”); and

WHEREAS, Cuyahoga County calculated 100% of the ARPA dollars as loss revenue under the U.S. Department of the Treasury Final Rule; and

WHEREAS, since all the ARPA dollars have been calculated as loss revenue, the ARPA dollars have been deposited in the County’s General Fund; and

WHEREAS, the County Executive and County Council have authorized \$86 million of the ARPA dollars for community grants to benefit the residents of Cuyahoga County (the “ARPA Community Grant Fund”); and

WHEREAS, of the \$86 million for community grants, \$66 million have been encumbered for equal distribution to each County Council District; and

WHEREAS, the Cuyahoga County Council desires to provide funding from the District 7 ARPA Community Grant Fund in the amount of \$100,000 to the St. Clair Superior Development Corporation for the 50/50 Matching Grant Home Repair Program; and

WHEREAS, the St. Clair Superior Development Corporation estimates approximately 10-13 homeowners will be served annually through this award; and

WHEREAS, the St. Clair Superior Development Corporation estimates the total cost of the project is \$200,000; and

WHEREAS, the St. Clair Superior Development Corporation indicates the other funding source(s) for this project includes \$50,000 from the Jack, Josephy and Mort Mandel Foundation and \$50,000 from a Cleveland Neighborhood Progress ARI Grant; and

WHEREAS, the St. Clair Superior Development Corporation is estimating the start date of the project will be October 2024 and the project will be completed by October 2025; and

WHEREAS, the St. Clair Superior Development Corporation requested \$100,000 from the District 7 ARPA Community Grant Fund to complete this project; and

WHEREAS, the Cuyahoga County Council desires to provide funding in the amount of \$100,000 to the St. Clair Superior Development Corporation to ensure this project is completed; and

WHEREAS, this Council by a vote of at least eight (8) members determines that it is necessary that this Resolution become immediately effective in order that critical services provided by Cuyahoga County can continue to provide for the usually, daily operations of the County.

NOW, THEREFORE, BE IT RESOLVED BY THE COUNTY COUNCIL OF CUYAHOGA COUNTY, OHIO:

SECTION 1. That the Cuyahoga County Council hereby awards a not-to-exceed amount of \$100,000 to the St. Clair Superior Development Corporation from the General Fund made available by the American Rescue Plan Act revenue replacement provision for the 50/50 Matching Grant Home Repair Program.

SECTION 2. If any specific appropriation is necessary to effectuate this agreement, the Director of the Office of Budget and Management is authorized to submit the requisite documentation to financial reporting to journalize the appropriation.

SECTION 3. That the County Council staff is authorized to prepare all documents to effectuate said award.

SECTION 4. That the County Executive is authorized to execute all necessary agreements and documents consistent with said award and this Resolution.

SECTION 5. If requested or necessary, the Agency of the Inspector General or Department of Internal Audit is authorized to investigate, audit, or review any part of this award.

SECTION 6. To the extent that any exemptions are necessary under the County Code and contracting procedures, they shall be deemed approved by the adoption of this Resolution.

SECTION 7. It is necessary that this Resolution become immediately effective for the usual daily operation of the County; the preservation of public peace, health or safety in the County; and any additional reasons set forth in the

preamble. Provided that this Resolution receives the affirmative vote of at least eight members of Council, it shall take effect and be in force immediately upon the earliest occurrence of any of the following: (1) its approval by the County Executive through signature, (2) the expiration of the time during which it may be disapproved by the County Executive under Section 3.10(6) of the Cuyahoga County Charter, or (3) its passage by at least eight members of Council after disapproval pursuant to Section 3.10(7) of the Cuyahoga County Charter. Otherwise, it shall take effect and be in force from and after the earliest period allowed by law.

SECTION 8. It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public, in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

On a motion by _____, seconded by _____, the foregoing Resolution was duly adopted.

Yeas:

Nays:

County Council President

Date

County Executive

Date

Clerk of Council

Date

First Reading/Referred to Committee: November 12, 2024

Committee(s) Assigned: Community Development

Journal _____

_____, 20____



Cuyahoga County Council

2079 East 9th Street, 8th Floor • Cleveland Ohio 44115
(216) 698-2010

COUNTY AMERICAN RESCUE PLAN ACT APPLICATION

APPLICANT INFORMATION:	
Name of Requesting Entity (City, Business, Non-Profit, etc.):	
St. Clair Superior Development Corporation	
Address of Requesting Entity:	
6413 St. Clair Avenue, Cleveland OH, 44103	
County Council District # of Requesting Entity:	
County Council District 7	
Address or Location of Project if Different than Requesting Entity:	
A section of the St. Clair Superior Service Area between MLK Blvd and East 40 th Street, and St. Clair and Superior Avenues	
County Council District # of Address or Location of Project if Different than Requesting Entity:	
County Council District 7	
Contact Name of Person Filling out This Request:	
Terri Hamilton Brown, Executive Director	
Contact Address if different than Requesting Entity:	
Same	
Email:	Phone:
Tbrown@stclairsuperior.org	216-777-3187
Federal IRS Tax Exempt No.:	Date:
34-1238020	10/06/2024

PROJECT DESCRIPTION

In October 2024, St. Clair Superior Development Corporation (SCSDC) launched a privately funded home repair program established to assist homeowners in its service area. The program is needed to encourage and support property owners make needed home improvements to their properties and decrease continued deterioration of the area housing stock.

The program is titled the 50/50 Matching Grant Home Repair Program. The three eligibility requirements include: 1. Owner occupied as primary residence, 2. Property in the St. Clair Superior service area, and 3. Cuyahoga County real estate taxes current or on an active payment plan. The program terms require the Homeowner to contribute a matching amount toward the total cost of the home improvements. The maximum amount of the home repair grant from SCSDC is \$7,500. Thus far, the program has been funded with private funding from the Jack, Joseph, and Mort Mandel Foundation and the Cleveland Neighborhood Program ARI Grant.

The initial marketing effort of the program resulted in receipt of approximately 31 applications for grant assistance. As staff verified the eligibility requirements and discussed the program requirements, we quickly learned the majority of St. Clair Superior residents who expressed an interest and need for the program, did not have readily available funds for their share of the matching funds. After screening all 31 applications, there were approximately 10 applications ready to move immediately forward. Last week, when the home repair program was launched, there were five applicants ready to proceed, but another 20 applications with critical repair needs involving roofs, porches, plumbing, doors and windows.

Realizing the SCSDC home repair program established to assist homeowners in our service area remained out of reach for many low-income homeowners we make this application for additional grant funding for Cuyahoga County American Rescue Plan Act funds. The money awarded to be structured as 100% grant funds to very low and low income homeowners in need of long deferred and critical home improvements to prevent eventual further deterioration.

Project Start Date:
October 2024

Project End Date:
October 2025

app

Who will be served: Very low and low-income residents in the St. Clair Superior service area.
How many people will be served annually: Assuming an average home repair grant cost of \$7,500 – \$10,000, an estimated 10 - 13 homeowners will be served.
Will low/moderate income people be served; if so how: Very low and low-income residents in the St. Clair Superior service area who own a home in need of critical home improvements will receive a grant up to \$7,500 and support to select a general contractor and monitor the construction work to completion.
How does the project fit with the community and with other ongoing projects: To be completed 10/7/2024
If applicable, how many jobs will be created or retained (specify the number for each) and will the jobs be permanent or temporary: N/A
If applicable, what environmental issues or benefits will there be: All home repair programs will be implemented in compliance with lead safety requirements.
If applicable, how does this project serve as a catalyst for future initiatives: To be completed 10/7/2024

FINANCIAL INFORMATION:

Total Budget of Project: \$200,000
Other Funding Sources of Project (list each source and dollar amount separately): \$50,000 – Minimum amount to be funded by Jack, Josephy and Mort Mandel Foundation \$50,000 – Cleveland Neighborhood Progress ARI Grant
Total amount requested of County Council American Resource Act Dollars: \$100,000
Since these are one-time dollars, how will the Project be sustained moving forward: Initial funding for the 50/50 Matching Grant Home Repair Program was provided by the Jack, Joseph and Mort Mandel Foundation and Cleveland Neighborhood Progress. Both funders are interested in documenting (determining) if these home repair projects could serve as catalytist to grow th

DISCLAIMER INFORMATION AND SIGNATURE:

Disclaimer:

I HEREBY CERTIFY that I have the authority to apply for financial assistance on behalf of the entity described herein, and that the information contained herein and attached hereto is true, complete, and correct to the best of my knowledge.

I acknowledge and agree that all County contracts and programs are subject to Federal Guidelines and Regulations, the Ohio Revised Code, the Cuyahoga County Charter, and all County Ordinances including all information submitted as part of this application is a public record.

I understand that any willful misrepresentation on this application or on any of the attachments thereto could result in a fine and/or imprisonment under relevant local, state, and/or federal laws or guidelines.

I agree that at any time, any local, state, or federal governmental agency, or a private entity on behalf of any of these governmental agencies, can audit these dollars and projects.

Printed Name:

Terri Hamilton Brown, Executive Director

Signature:

Date:

October 6, 2024

Additional Documents

Are there additional documents or files as part of this application? Please list each documents name: